**JOHN SMITH**

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January 6, 2023

RE: [Job Title], [Ref#], [Date]

Dear [Ms. or Mr. Last Name],

I am writing to express my interest in the [Target Job Title] position advertised on [where you found the job posting]. With a robust background in cybersecurity and a keen understanding of [specific industry or technology relevant to the company], I am excited about the opportunity to contribute to [Company Name].

At [Previous Company], I successfully [describe a relevant achievement or project], which resulted in [quantifiable outcome]. This experience has honed my skills in [Skill 1], [Skill 2], and [Skill 3], making me a well-suited candidate for your team. I am particularly drawn to this role at [Company Name] because of [mention something specific about the company or its goals that resonates with your own professional values or goals].

In addition to my technical skills, I bring strong problem-solving abilities and a proven track record of [another relevant achievement or responsibility]. For instance, [describe another relevant example], enhancing [specific aspect related to the job description].

I am eager to bring my background in [specific field or technology] and my proactive approach to [Company Name]. I look forward to the possibility of discussing how I can contribute to the ongoing success of your team.

Thank you for considering my application. I am looking forward to your response and am excited about the opportunity to discuss my application in more detail.

Thank you for your time and consideration.

Sincerely,  
John Smith